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# How do I change the default templates directory for the Project Wizard?

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The default templates directory is set to be the Templates folder in the application directory when the application is first run. You can set the template directory to a network location to ensure that all your workstations use the same templates. Please note that these steps may also require you to copy settings files between workstations. For more information on that process, see the Knowledge Center entry on [copying GoFiler's settings between users](#) .

To change your template directory, follow these steps:

1. Make sure GoFiler is closed.
2. Go to the user's application data directory. This can be found using the environment string "%AppData%" using the Windows **Run** command.
3. There is a folder called "Novaworks" in this directory. The Novaworks folder contains all of GoFiler's settings. Browse this folder.
4. Open **GoFiler Settings.ini** in a text editor, such as Notepad. You cannot edit this file in GoFiler because GoFiler will overwrite it with its original settings when the application closes.
5. In the file, locate the line that reads:**[Project Options]**. In this section, there is a line that reads: **Template Folder=**
6. Change the path on that line to the new location for the default templates.
7. Save and close the file.

This change will need to be made on all workstations that are using the new location for the **Project Wizard** templates.